

11/3/72

STATINTL

[REDACTED]

SUBJECT: Comments on Records Copying Requirements

1. What is the break-off point of reproducing by Xerox and other copying machines versus duplicating presses?
2. Would it be feasible to put a "short order" printing shop or an offset (foolproof) machine in each building to take up where the Xerox or other copying machines should drop off? (I am thinking in terms of having offset masters produced by Xerox and these masters run on the offset presses.)
3. We know that, because Xerox is good, people can not resist their use and I do not think they should. The only point, is it cost effective at the time of the situation? These users, where possible, should try to plan ahead.
4. I recommend that the vendors not be allowed to contact the users but instead contact PSD/OL. PSD should build up a repertory of knowledge of copying machines as well as small duplicating equipment [REDACTED] is doing on microfilm). In turn, the vendors would not secure new names of users. The repairmen would get their maintenance requests through a central control in OL, as present procedures in effect.
5. I suggest that PSD/OL be given regulatory power over the purchase of reproducing equipment and still serve as technical advisor on all reproducing and copying equipment.
6. Recommend we concur in the recommendation in paragraph 6.

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